# PARENT/GUARDIAN CONSENT TO EXCHANGE PRIVATE INFORMATION

Federal and state laws require that authorization is needed from a biological parent when information is shared with anyone who is not a legal guardian. Thus, caregivers, extended family(grandparents, aunts/uncles etc.), step parents and/ or significant others within a family system need permission from a biological parent or legal guardian before school personnel can share information that is defined as private data.

Private data is regarded as anything other than directory data (phone, address, etc.)

Without this authorization, school personnel will not be able to communicate with anyone other than the legal guardian or those with an ”educational need to know”. Minnesota law allows people who are in a health or education capacity to share information about a student when there is a legitimate educational need to communicate with regard to the best interest of the student.

Please consider your family situation and identify any person(s) whom you give permission for school personnel to communicate with about your child(ren).

I understand that this consent is valid for a period of one year from the date signed below, and can be cancelled at anytime by written request. This consent is separate and different from the “emergency authorization” previously completed on the enrollment forms.

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(Parent name/ address/ date)

Names of children: